



Welcome Packet

2021-2022



National Geographic Learning: 2021-2022 Customer Welcome Packet

National Geographic Learning is dedicated to providing excellent support to our customers. This welcome packet will acquaint you with our self-service resources from placing your order to digital platform support. We also have dedicated team members with whom you may connect with for additional help if preferred.

Thank you for choosing National Geographic Learning.

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Order Inquiries

Order Inquiries:

[Ready to Order](#)

You have two options for placing an order:

1. You can submit the order form linked above
2. If you have received a quote from your local sales consultant, you may choose to submit your order using the “Submit Customer Purchase Order Here” button located in the upper right-hand corner of the electronic quote.

[Getting Help with My Order](#)

[Tracking and Checking the Status of My Order](#)

[Reporting an Issue with My Order](#)



Access to Online Products



Access to Online Products: Self-enrollment for MindTap and OWLv2 through NGLSync

District Tech Administrator Experience for Self-enrollment

The District Lead will receive a welcome email with *district specific* self-enrollment URL for TEACHERS ONLY.

Share this email with all teachers that will be utilizing the digital product.



Tip!

Save this email or bookmark URL for future teachers that may need access to NGLSync. This district specific NGLSync self registration URL will not change.

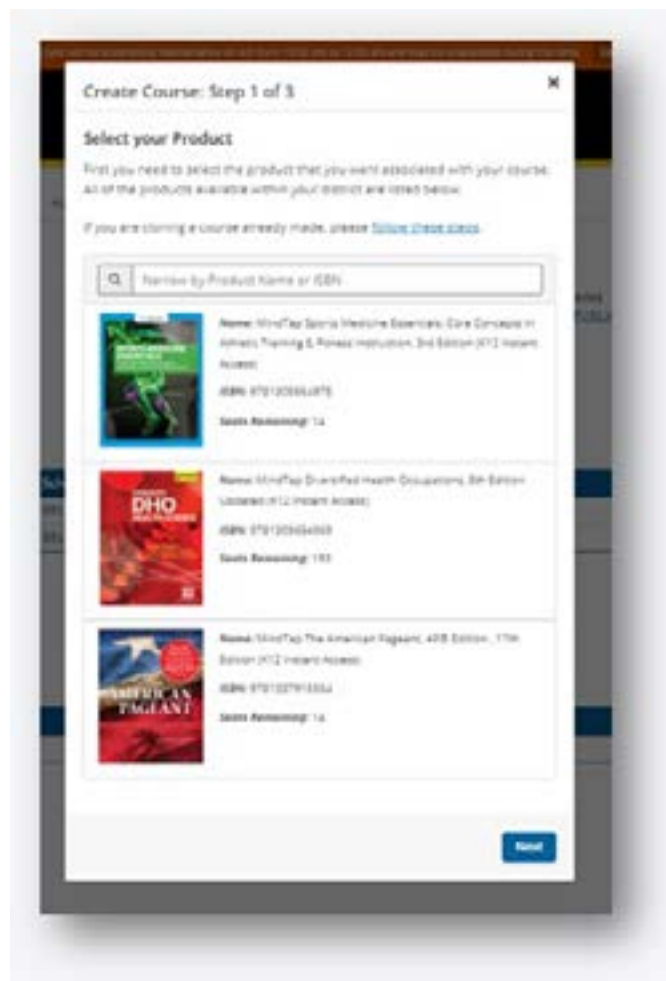
Teacher Experience for Self-enrollment

Teacher will self-register for an NGLSync Account by clicking on ***Begin Registration*** and following steps to create an account.



WATCH: [NGLSync Getting Started Video](#)

Teacher will create course with adopted product content.
Click Create Course button and follow steps to select product.



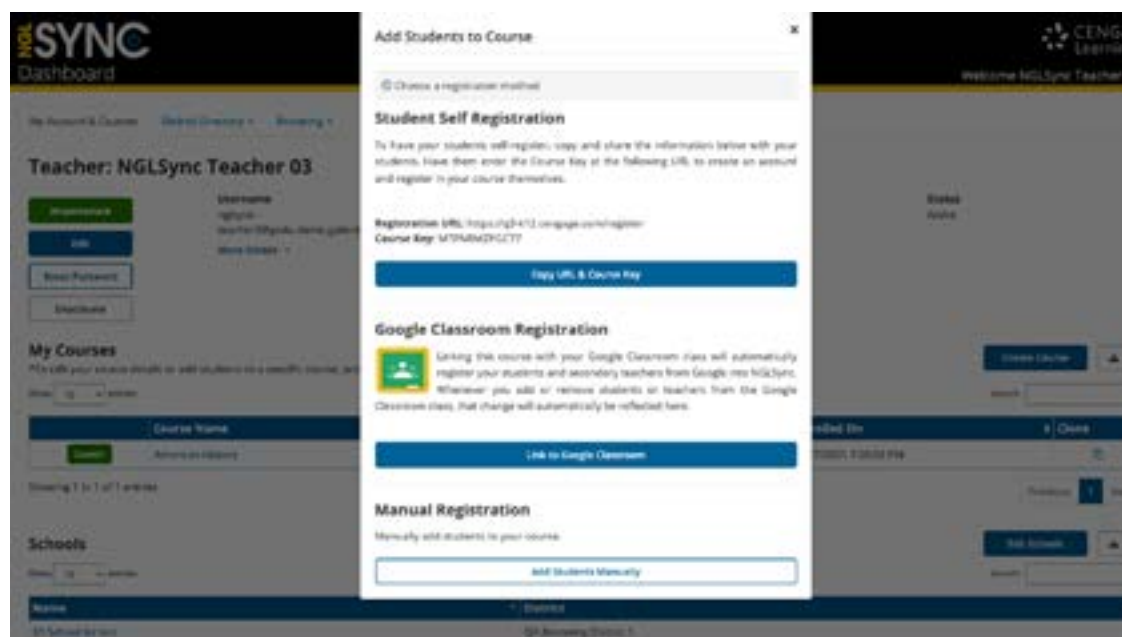
Teacher will **enroll** students one of 3 ways.

Student Self-enrollment: Students self-register and enroll by navigating to <https://nargsync.cengage.com/register> and entering the Course Key provided by the teacher.

Manual Registration: Teacher will manually enroll/roster each student into the NGLSync course.

Google Classroom Registration: Automatically register students and secondary teachers within the teacher's Google Classroom class(es) to the NGLSync course.

- A launch URL will be automatically posted to the Google Classroom Stream for students to access the course without needing to sign in to NGLSync.
- Please be sure to have the desired class set-up in Google Classroom before linking to the NGLSync course.



Student Experience for Self-enrollment

Students will **enroll** in one of 3 ways.

Student Self-enrollment: Students self-register and enroll by navigating to <https://nclsync.cengage.com/register> and entering the Course Key provided by the teacher.

Manual Registration: Teacher will manually enroll/roster each student into the NGLSync course.

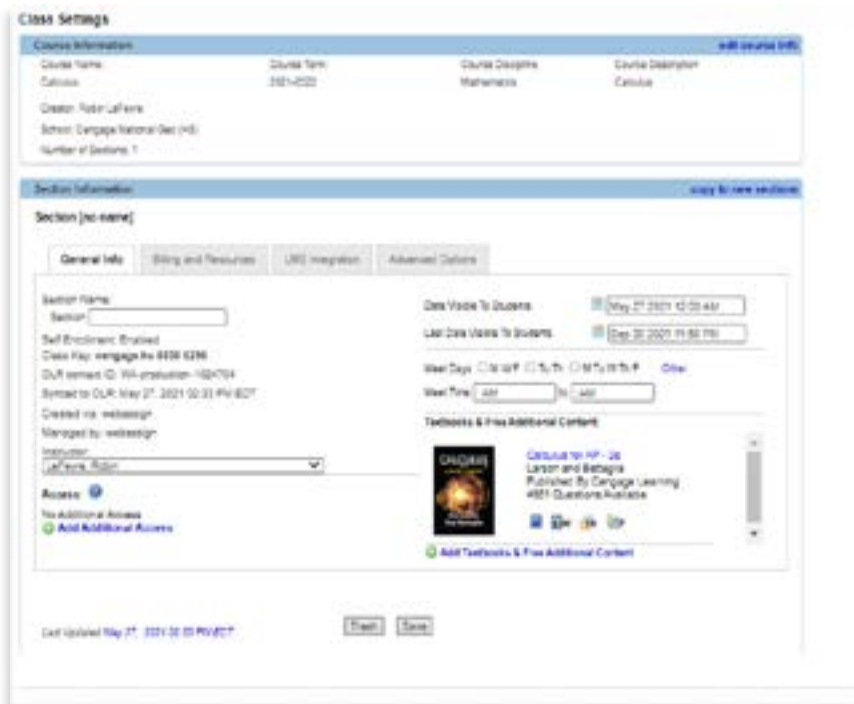
Google Classroom Registration: A launch URL will be automatically posted to the Google Classroom Stream for students to access the course without needing to sign-in to NGLSync.





Access to Online Products: Self-enrollment WebAssign

Teacher Experience WebAssign for Self-enrollment



1. Teachers will be provided with WebAssign Login Credentials and login at www.cengage.com/login.
2. Teachers will follow steps to create course.
3. Teachers can enroll students via Student Self-enrollment: Students self-register by navigating to webassign.com and entering the Class Key provided by the teacher.

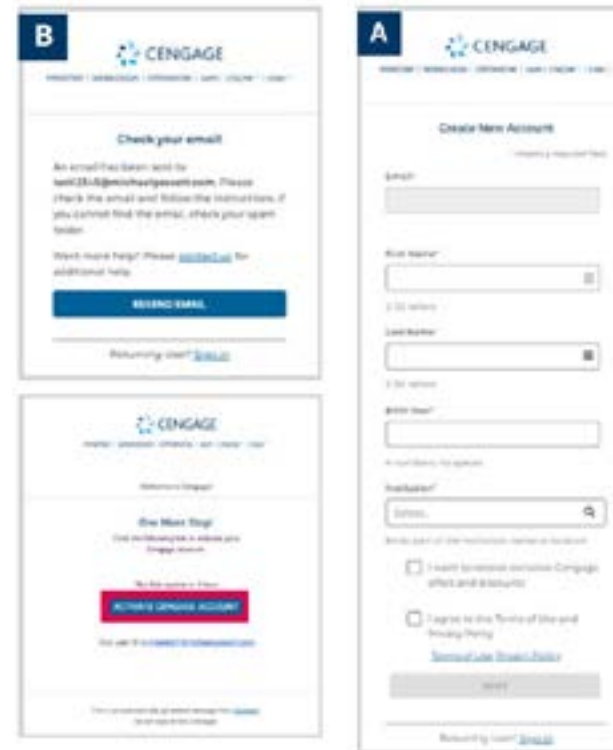
[Getting Started Resources for Teachers using WebAssign](#)

Student Experience WebAssign for Self-enrollment

1. Students will go to webassign.com and click “Enter Class Key”.



2. Students will log into their account or be prompted to create a new Cengage account.



3. Students will enter their Class Key and enroll in the course.

[Getting Started Resources for Students using WebAssign](#)



Access to Online Products: NGL Rostering Services

Account Management: NGL Rostering Services

Can your school/district export roster data?

For programs that utilize Mindtap, OWLv2, and MyNGConnect, you can create a seamless experience for you and your students. We support different types of roster processing to save you time from manually registering your students.

- IMS Global OneRoster 1.0 or 1.1, Automated file feed to support automatic roster and class creation. Dedicated sftp to post data.
- Standard CSV roster uploads, ad-hoc file uploads
- Single sign-on experience for students and teachers using SAML, or established SSO apps available with Clever or Classlink.

NGL Rostering Support:

Click the links below for rosters options and other support resources.

For programs that are accessed via NGLSync (MindTap and OWLv2)

[Click here for rosters options and other support resources.](#)

For programs accessed via myNGconnect (Edge, Inside, Exploring Science) click the link below for rosters options and other support resources. [Click here for rosters options and other support resources.](#)

If you have questions after utilizing the support resources linked above, please contact our team at:

nghdigitalsolutionaccess@cengage.com

Sharing Roster Data:

Data is shared by the district with the NGL Rostering Services team in one of two ways :

1. Cengage Roster Template (CSV or Excel) OR
2. OneRoster Format



Access to Online Products: LMS Integration

Supported LMS Platforms








LMS integration is available with the Learning Management Systems schools use most. Our integrations work with any LMS that supports IMS Basic LTI Standards. This basic integration enables you and your students to connect your LMS to National Geographic Learning/ Cengage platforms for streamlined access to platform resources. Any other enhanced features, such as grade sync, are available because Cengage has worked with our partner LMSs to develop additional features that go beyond the basic specifications.






For programs that utilize MindTap, OWLv2, and SAM, partner integration is available with Canvas, Schoology, Blackboard, Brightspace/D2L, and Moodle.

Partner Integration provides:

- A single sign-on experience for students and teachers
- Ability to Deep-link assignments and activities
- Gradebook synchronization

Single Sign-on Integration is available for any LTI compliant LMS.

	Partner LMS Platforms		
	Single Sign-on	Deep Linking	Grade Sync
	✓	✓	✓
	✓	✓	✓
	✓	✓	✓
	✓ (excludes Schoology)		
	✓		
	✓		

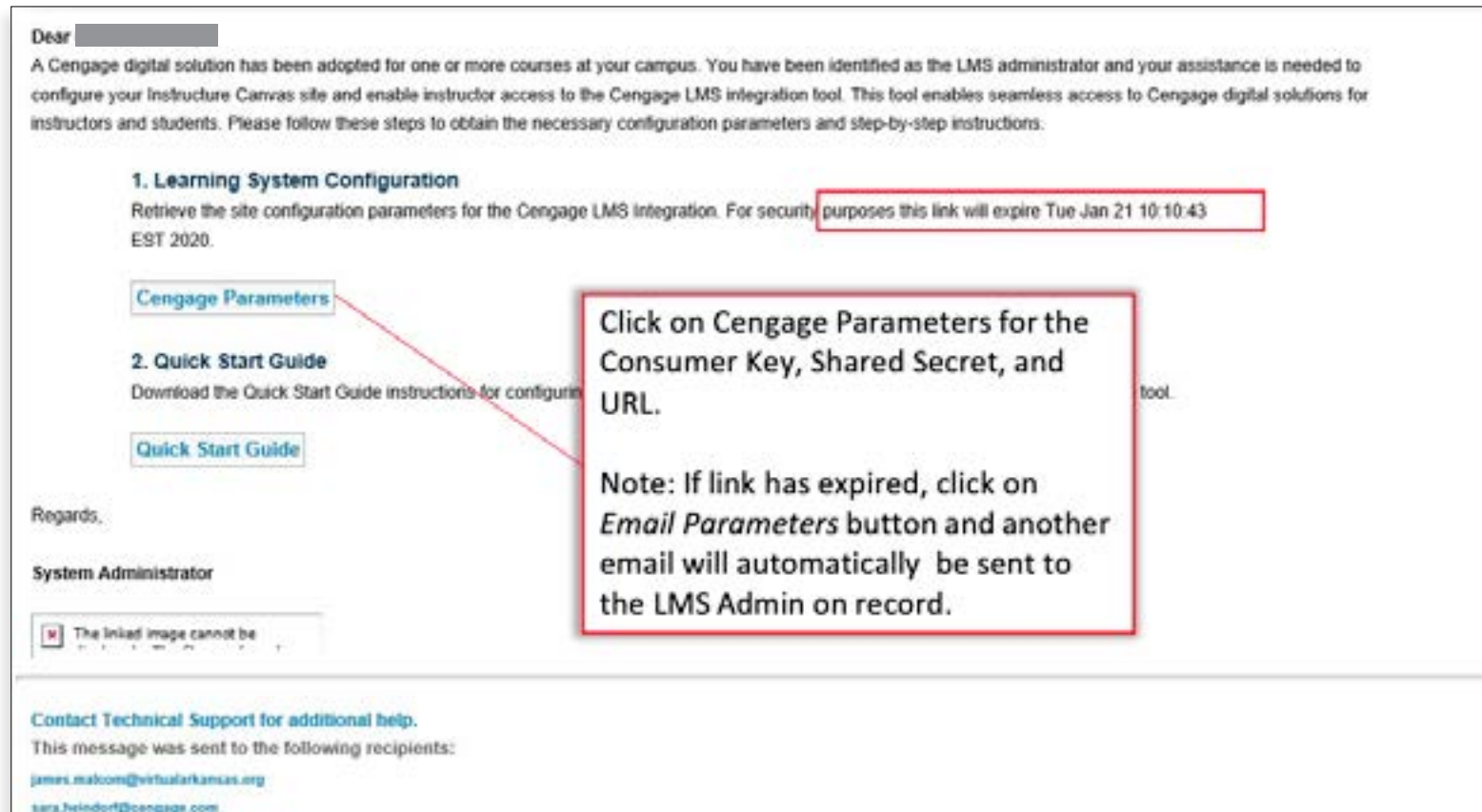
Other LTI-Compliant Learning Management Systems	LTI Compliant Platforms		
	Single Sign-on	Deep Linking	Grade Sync
	✓		
	✓		
	✓		
	✓		
	✓		



Schoolology Implementation Guide

LMS Admin Experience

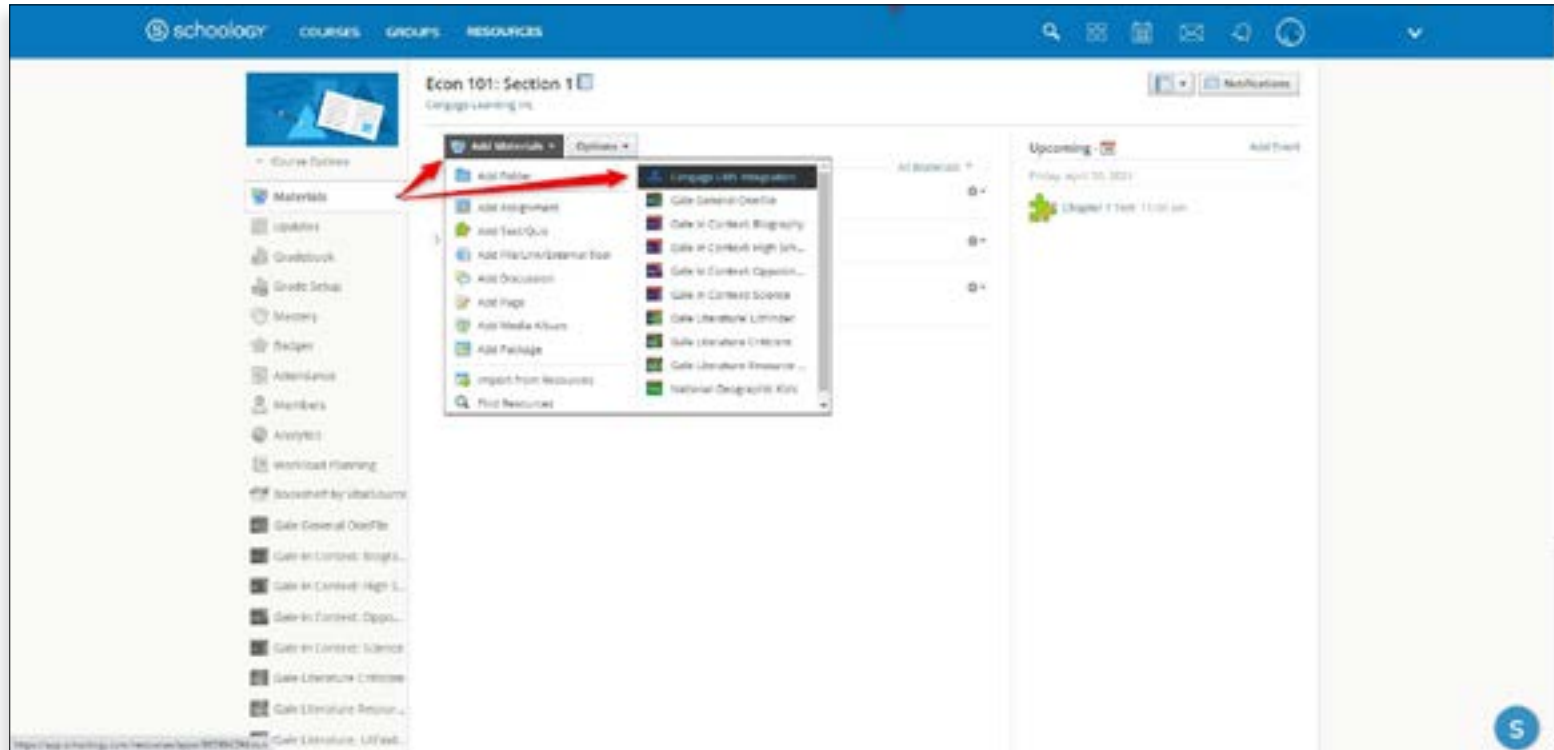
LMS Admin receives Configure Site email and follows steps to enable the Cengage integration tool.



[Video: Schoology Setup - Enabling the Cengage Integration Tool for LMS Admins](#)

Teacher Experience


1. Teacher Accesses Cengage LMS Integration app in Materials page or Folder of their Schoology course shell.




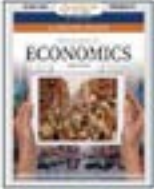
2. Teacher selects their Content Source.

Select Content Source

Learning Platforms for Your Institution ⓘ



 FILTER RESULTS




IAC K12AE MT PRINCIPLES ECONOMICS - 8th Edition
Mandiv Principles of Economics 8e MindTap


ISBN-10: 1337292656 | ISBN-13: 9781337292656

Available: 03/24/2021

Platform: MindTap

License Type: Inclusive Access ⓘ

[LINK TO COURSE](#)



MindTap K12, 2 terms (12 months) Instant Access for McEachern's Contemporary Economics - 4th Edition
McEachern K12 Contemporary Economics 4 Edition

William A. McEachern

ISBN-10: 1337283083 | ISBN-13: 9781337283083

Available: 03/23/2021


Platform: MindTap

License Type: Inclusive Access ⓘ

[LINK TO COURSE](#)

3. Teacher creates their NGL/Cengage Course.

CREATE COURSE IN MINDTAP



MindTap Principles of Economics, 8th Edition (K12 Instant Access), 8th Edition
Author(s): N. Gregory Mankiw
Textbook ISBN 10: 1 337 29265 6
Textbook ISBN 13: 978 1 337 29265 8

• Create a new MindTap course

*Course Name

*Course Start Date

*Course End Date

Course Days/Times

Section

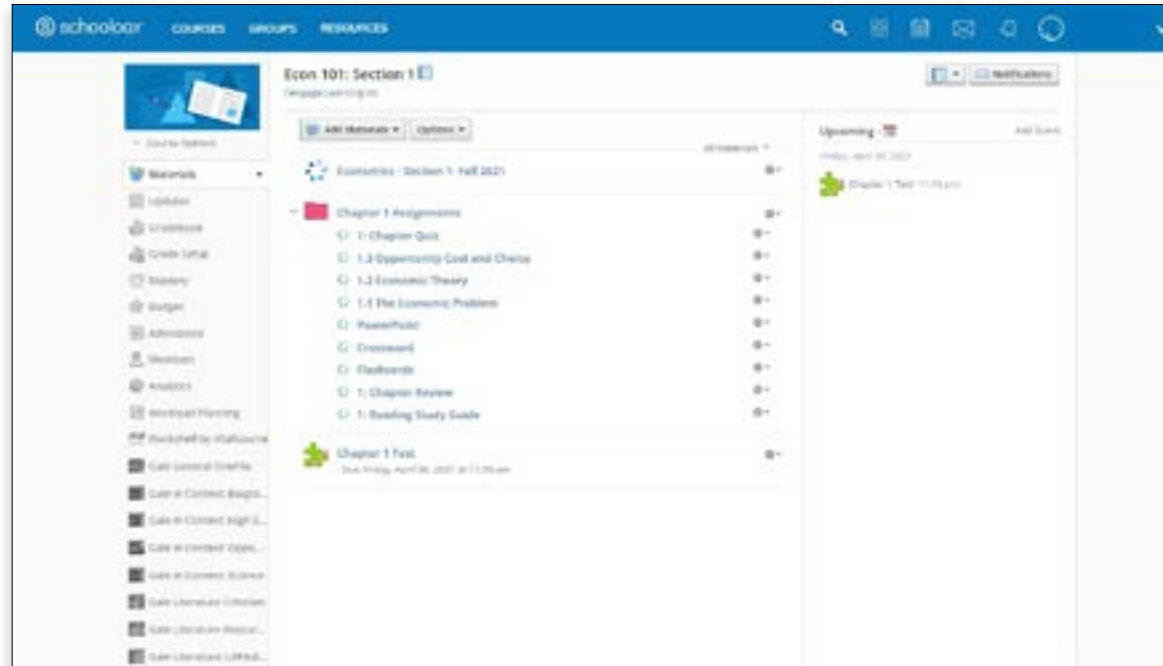
*Time Zone

☐ Copy from my existing course

☐ Copy from another instructor's course

☐ Link to an existing course or section

4. All set! Links will add to the Materials section or folder in their Schoology course where the faculty can then publish for students to gain access.

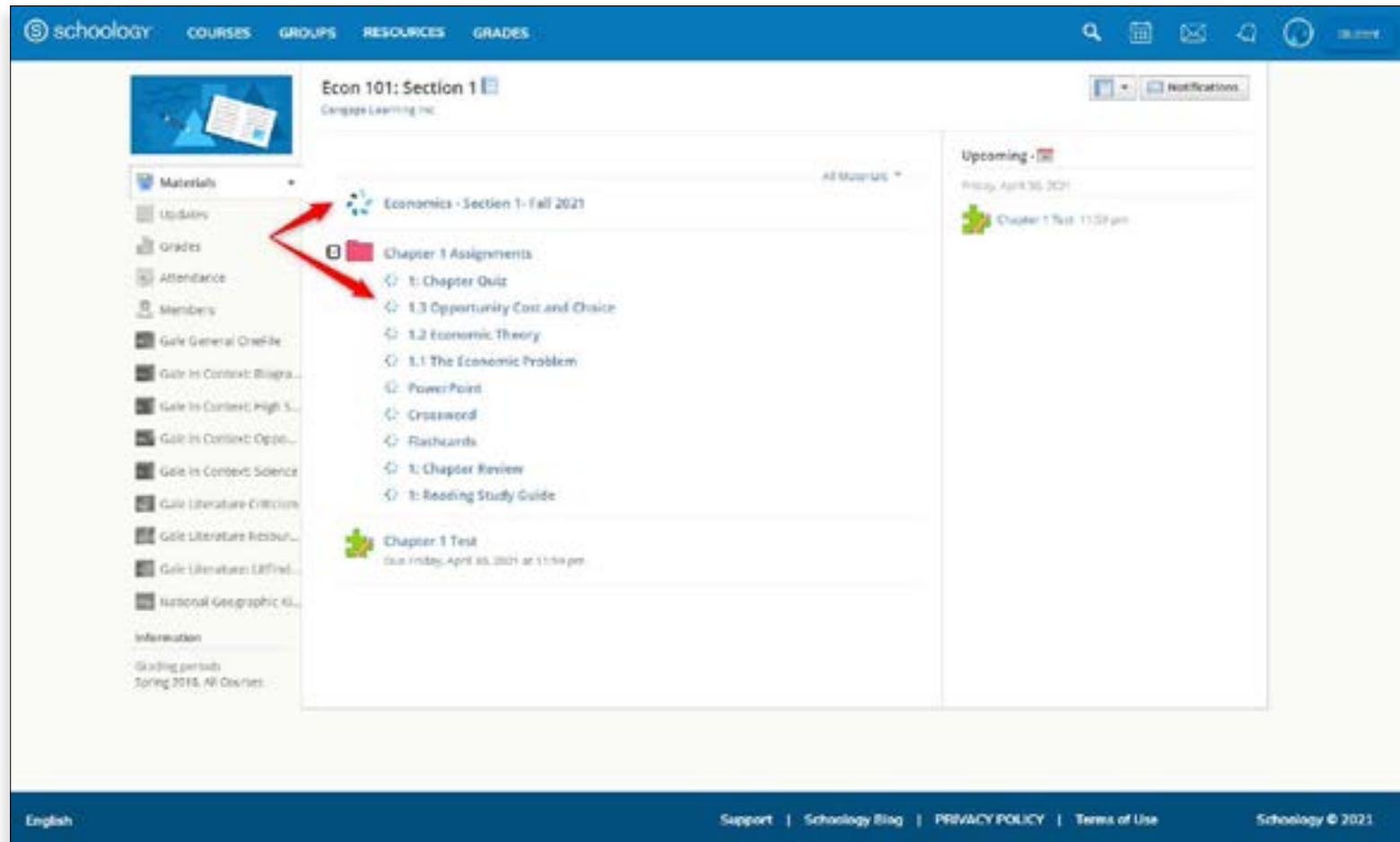


[Video: MindTap Integration with Schoology - Creating a Course](#)

Visit www.ngl.cengage.com/support for videos specific to OWLv2, SAM, and myNGconnect

Student Experience

Students will login to their Schoology course and click on Cengage/NGL course or activity link. They will be taken directly to their course content and will not be prompted to login.

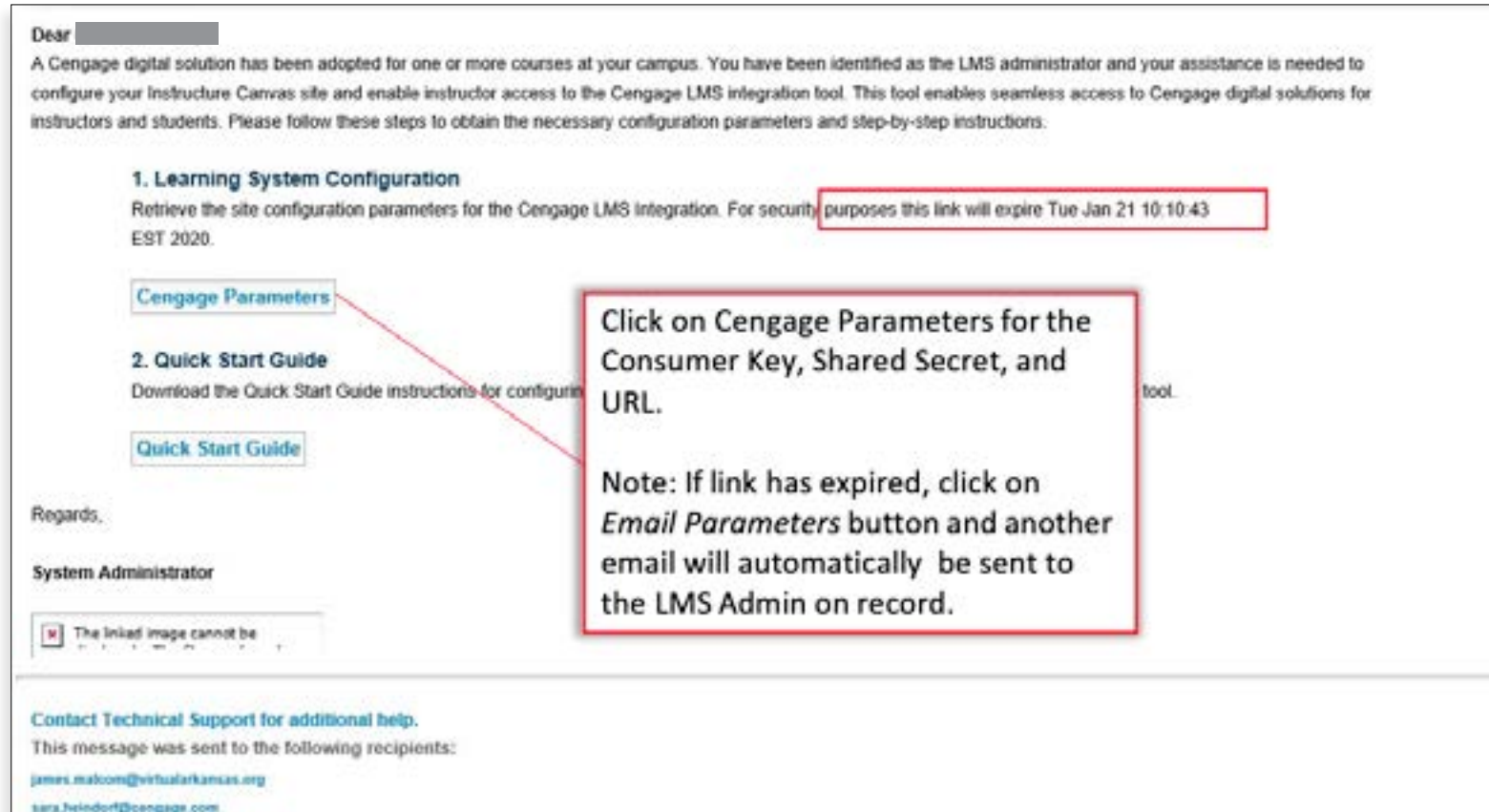




Canvas Implementation Guide

LMS Admin Experience

LMS Admin receives Configure Site email and follows steps to enable the Cengage integration tool.



[Video: Canvas Setup - Enabling the Cengage Integration Tool for LMS Admins](#)

Teacher Experience

1. Teacher Adds Cengage to the Navigation Menu in their Canvas course shell.

Cengage > Settings

Course Details Sections **Navigation** Apps Feature Options

Drag and drop items to reorder them in the course navigation.

Item	Order
Home	1
Modules	2
Cengage	3


Drag items here to hide them from students.
Disabling most pages will cause students who visit those pages to be redirected to the course home page.


Item	Status
Bookshelf® Page disabled, won't appear in navigation	Disabled
Outcomes Page disabled, will redirect to course home page	Disabled
Conferences Page disabled, will redirect to course home page	Disabled
Quizzes Page disabled, will redirect to course home page	Disabled
People This page can't be disabled, only hidden	Hidden
Assignments Page disabled, will redirect to course home page	Disabled
Files Page disabled, will redirect to course home page	Disabled
Pages Page disabled, will redirect to course home page	Disabled

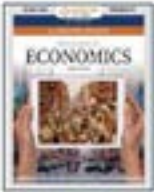
2. Teacher selects their Content Source.

Select Content Source

Learning Platforms for Your Institution ⓘ



 FILTER RESULTS



IAC K12AE MT PRINCIPLES ECONOMICS - 8th Edition


Mankiw Principles of Economics 8e MindTap


ISBN-10: 1337292656 | ISBN-13: 9781337292656

Available: 03/24/2021

Platform: MindTap

License Type: Inclusive Access ⓘ

[LINK TO COURSE](#)



MindTap K12, 2 terms (12 months) Instant Access for McEachern's Contemporary Economics - 4th Edition

McEachern K12 Contemporary Economics 4 Edition

William A. McEachern

ISBN-10: 1337283083 | ISBN-13: 9781337283083

Available: 03/23/2021


Platform: MindTap

License Type: Inclusive Access ⓘ

[LINK TO COURSE](#)

3. Teacher creates their NGL/Cengage Course.

CREATE COURSE IN MINDTAP



MindTap Principles of Economics, 8th Edition (K12 Instant Access), 8th Edition

Author(s): N. Gregory Mankiw
Textbook ISBN 10: 1 337 29265 6
Textbook ISBN 13: 978 1 337 29265 8

• Create a new MindTap course

*Course Name

*Course Start Date

*Course End Date

Course Days/Times

Section

*Time Zone

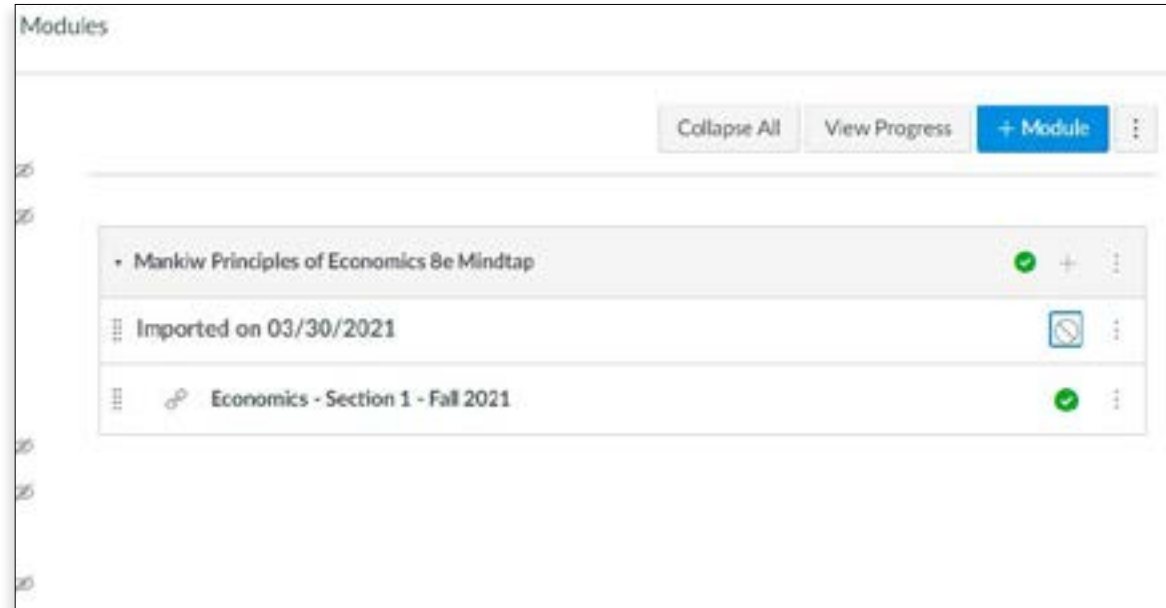
(GMT-05:00) Eastern Time (US & Canada)

☐ Copy from my existing course

☐ Copy from another instructor's course

☐ Link to an existing course or section

4. All set! Links will add to the Modules section in their Canvas course where the faculty can then publish for students to gain access , or move links into another Module.



[Video: MindTap Integration with Canvas - Creating a Course](#)

Visit www.ngl.cengage.com/support for videos specific to OWLv2, SAM, and myNGconnect

Student Experience

Students will login to their Canvas course and click on Cengage/NGL course or activity link. They will be taken directly to their course content and will not be prompted to login.

The screenshot shows the Canvas LMS interface. On the left is a dark sidebar with icons and labels for Account, Dashboard, Courses, Calendar, Inbox, History, and Help. The main content area has a header 'Cengage > Modules' and a 'Collapse All' button. Below this is a list of modules for 'Mankiw Principles of Economics 8e Mindtap'. The modules are:

- Economics - Section 1 - Fall 2021
- Homework (Ch 03)
16 pts
- Problems & Applications (Ch 03)
- Study Guide (Ch 03)
- Interactive Book: Interdependence and the Gains from Trade (Ch 03)
- AP® Review Questions



Training and Support

Training and Support

- [Digital Support](#)

Visit our digital support site to access on-demand training tools and videos, virtual training events, and technical support.

Digital Access: Haven't received your digital access? Need assistance with login credentials?

We are here to help. [Request Access](#)

Technical Support: Are you logged in but experiencing a technical glitch or error message? [Create a Tech Ticket](#) and identify yourself as a K12 instructor in the comments.

When creating a technical support ticket, in order to expedite and best service your needs, please indicate the following:

1. WHO is impacted? (Singular student, an entire class, one teacher, specific teachers, all teachers)
2. WHAT does the error or issue look like? (Screenshot or video of error message)
3. What were you trying to do when the error occurred? Ideally, please share the 3-4 clicks prior to receiving the error message.

- [Explore Inside](#)

A community opportunity to discover additional classroom tips and tricks from professionals and program authors, supplements to classroom lessons, industry news and latest trends. This is also a place where you will find out about upcoming webinars and access on-demand past events from our Virtual Learning Series.

- [Customer Support](#)

Visit our customer support site for ordering instructions, order inquiries, and order replenishments.