INSIDE

www.insideng.com

Hampton-Brown edge™

www.hbedge.net

Student eEdition
IMPLEMENTATION QUICK REFERENCE

Student Homepage	
Inside	http://student.insideng.com
Edge	http://student.hbedge.net

The Student eEditions are digital versions of the printed Inside and Edge student books. They include professionally recorded audio synchronized to selection readings and links to external websites. The eEditions also provide highlighting, note-taking, and search tools and a glossary. Student eEditions are available on CD-ROM and online.

User documentation is available for Edge and Inside Student eEditions at www.NGSP.com. For additional information, contact NGSP Technical support at 888-915-3276 or techsupport@ngsp.com.
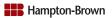
Make your Student eEdition Implementation a Success!

As an educator you know there are critical steps to implement and integrate any curriculum. The National Geographic School Publishing (NGSP) team will support you through each step of the process.

In this brochure you'll find:

• Recommendations for assembling your implementation team

• Implementation timeline and checklist

• System requirements

• Ordering information

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Your Implementation Team

Successful technology implementation typically involves a well-coordinated team with administrative, technical, and instructional expertise. It's helpful to identify your implementation team prior to placing your order. The following two key roles are particularly important.

Your subscriber contact works with NGSP to set up online eEdition validation codes and coordinates local implementation. Key subscriber contact tasks include:

1. Confirm eEdition needs for each site

2. Complete and submit the School Purchase Order (SPO)

3. Complete and submit an eProducts Supplemental Order Form (SOF)*

4. Complete and submit a district import template for validation codes*

5. Communicate needs to technology contact

6. Communicate eEdition availability to teachers and ensure they are aware of the resources for successful student-use

7. Be available as a point of contact to answer questions about the order or provide guidance during the implementation process

*Online eEditions only

Your technology contact ensures each site has the necessary hardware and software for implementation (ideally someone from your IT department). Key technology contact tasks include:

1. Review system requirements

2. Conduct pre-implementation check of hardware, software, network readiness, and Internet access

3. Assist the subscriber contact through implementation and provide ongoing local support

Implementation Timeline

Consider planning for these implementation tasks in the six weeks prior to student use.

Implementation Timeline
Week 1: **Ordering**
☐ Order eEditions
Week 2: **District Import**
☐ Complete & submit district import template*   ☐ Announce eEditions to participating schools & teachers
Week 3: **Site Readiness**
☐ Confirm site readiness
Week 4: **Activation**
☐ Confirm import and account activation*

*Online eEditions only

Minimum System Requirements

In preparation for ordering *Inside* or *Edge* Student eEditions, it's important to confirm hardware and software compliance at each site. The eEdition Implementation Starter Guide provides detailed instructions for completing the implementation. Your technology contact can use the charts below to complete this assessment.

Minimum System Requirements		
Student eEdition		
	Windows	**Mac**
Operating System	**Windows 2000® or XP**	**OS 10, 10.2+**
Processor Speed	450 MHz Intel Pentium II or equivalent	500 MHz Power PC G4 (G5 recommended)
RAM	256 MB RAM (512 MB recommended)	256 MB RAM
Web Browser	**Internet Explorer 6.0+ or Firefox 1.5+** *(recommended but not required for CD-ROM)*	**Safari 2.0+ or Firefox 1.5+**
Screen Display	1024 x 768 resolution, thousands of colors display	
Internet Connection	T1 or better; 10/100 MB Ethernet LAN port (minimum)	
Audio	Sound card and speakers	
Other	**Adobe Reader 7 or higher** **Adobe Flash Player 8 or higher** (online version only)	

Contact Information		
Contact / Area of Expertise	**Phone**	**eMail**
National Geographic School Publishing		
Customer Service • eEdition orders	**888-915-3276** *Monday-Friday* *8:00 am-8:00 pm EST*	**CustomerService@NGSP.com**
Technical Support • System requirements • District import • Usernames and validation codes • General eEdition support	**888-915-3276** *Monday-Friday* *8:00 am-8:00 pm EST*	**TechSupport@NGSP.com**
Professional Development • Course descriptions, delivery options and pricing • Course scheduling and coordination	**888-915-3276** *Monday-Friday* *8:00 am-8:00 pm EST*	**ProfessionalDevelopment@NGSP.com**

Ordering eEditions

Your NGSP Educational Sales Consultant will work with you to complete your Student eEdition order using the School Purchase Order (SPO). If you are ordering the online version, we ask you to fill in a Supplemental Order Form (SOF) along with your purchase order. The SOF allows us to support your implementation by documenting hardware and software availability, contact information, preferred platform (Windows or Mac), and anticipated start date.

Inside Student eEdition ISBN's			
eEdition	**CD-ROM**	**1-Year Online License**	**6-Year Online License**
Level A	978-07362-70861	978-07362-69414	978-07362-62217
Level B	978-07362-70878	978-07362-69421	978-07362-62224
Level C Reading and Language	978-07362-70885	978-07362-69438	978-07362-62149
Level C Writing	978-07362-70915	978-07362-69469	978-07362-62170
Level D Reading and Language	978-07362-70892	978-07362-69445	978-07362-62156
Level D Writing	978-07362-70922	978-07362-69476	978-07362-62187
Level E Reading and Language	978-07362-70908	978-07362-69452	978-07362-62163
Level E Writing	978-07362-70939	978-07362-69483	978-07362-62194

Edge Student eEdition ISBN's			
eEdition	**CD-ROM**	**1-Year Online License**	**6-Year Online License**
Fundamentals	978-07362-66222	978-07362-66062	978-07362-66055
Level A	978-07362-39424	978-07362-47344	978-07362-47337
Level B	978-07362-39523	978-07362-47368	978-07362-47351
Level C	978-07362-39622	978-07362-47382	978-07362-47375