

COURSE GUIDE

# Computers/Office Technology/ Networking/Security

*We offer innovative technologies and authoritative content for your upcoming courses. Our solutions are designed around learning outcomes that empower, engage, and help your learners achieve success in the classroom and in their chosen careers.*

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## Digital Difference

*Choose the digital resources that elevate classroom learning*



Get your students workplace-ready with SAM (Skills Assessment Manager), the market-leading proficiency-based assessment and training solution for Microsoft Office! SAM's active, hands-on environment helps students master Microsoft Office skills and computer concepts that are essential to academic and career success. SAM 2013 now includes an interactive eBook embedded directly in the learning platform. Prepare your students for MOS certification with SAM!



Cengage Learning's Computing CourseMate brings course concepts to life with interactive learning, study, and exam preparation tools that support the embedded, interactive eBook. Instructors can also track student engagement and performance.




MindTap is a fully online, highly personalized learning experience built upon authoritative Cengage Learning content. By combining readings, multimedia, activities, and assessments into a singular Learning Path, MindTap guides students through their course with ease and engagement. Instructors can personalize the experience by customizing the presentation of the learning tools to their students and adding their own content.


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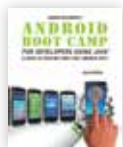
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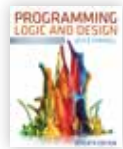
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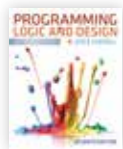
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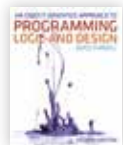
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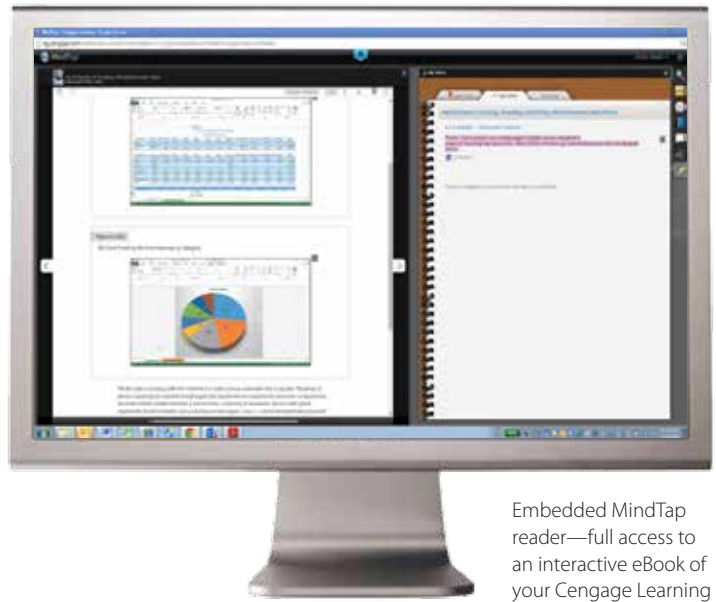


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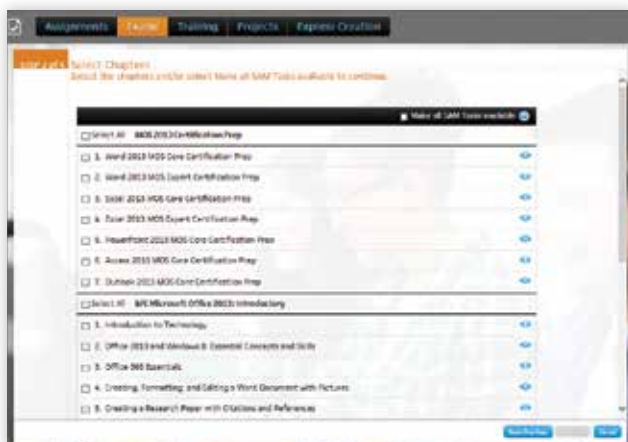
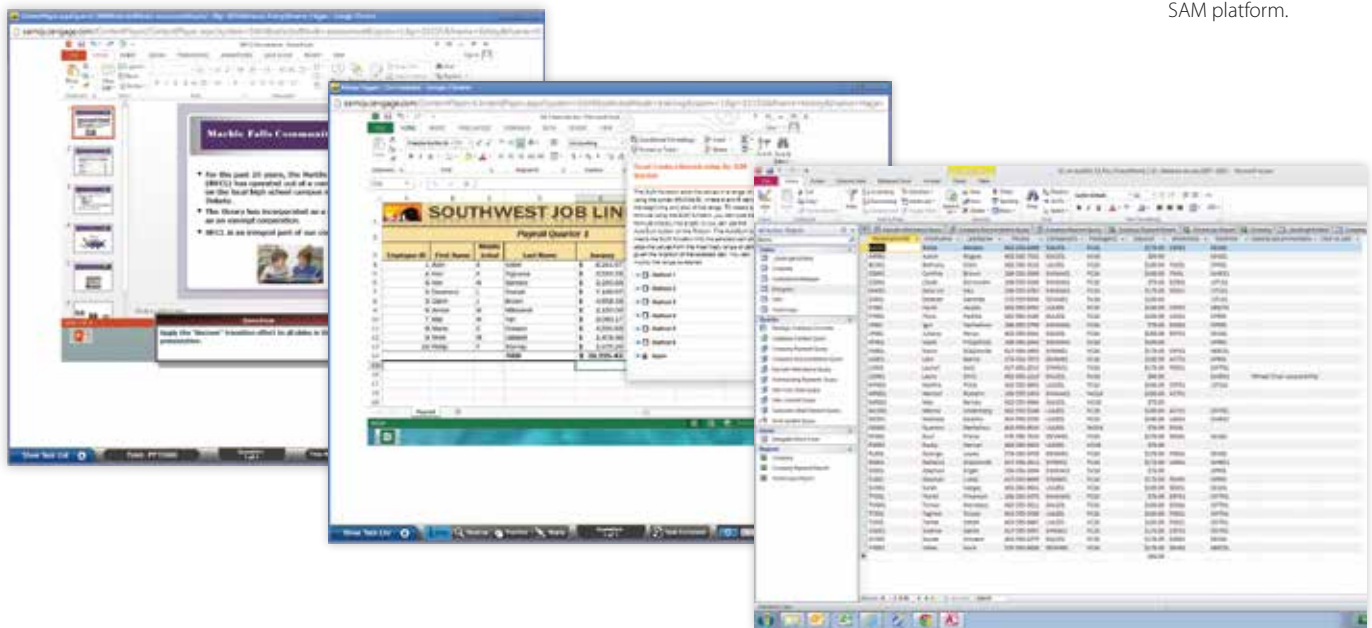


- Engaging, online environment that trains and assesses students on mastery of Microsoft Office skills and Computer Concepts.
- Encourages adaptive learning by providing the option for personalized remediation.
- Automatically graded assignments provide students with instant feedback and allow instructors to monitor student progress and focus on instruction.



Embedded MindTap reader—full access to an interactive eBook of your Cengage Learning text directly within the SAM platform.

## Exams, Trainings, and Projects



Prepare your students for MOS certification with SAM!



Engaging. Trackable. Affordable.

## The simple way to boost student interest and engagement

CourseMate brings concepts to life with web-based learning, study, and exam preparation tools that support your Cengage Learning textbook. Watch comprehension soar as CourseMate goes beyond the book to deliver what learners need!

### WHAT WILL YOU FIND?

- The **Engagement Tracker**, which checks the progress of your students, identifies those at risk, and uncovers concepts that are challenging for your class.
- An **integrated eBook** that allows students to take notes, highlight, search, and access book-specific embedded media.
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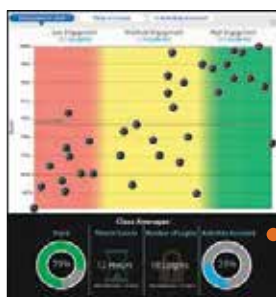
Instructors using CourseMate saw an 11% increase in homework submissions and a 14% decrease in low passes, fails, and incompletes.

(2010, O'Donnell & Associates)



## Tap into the personalized teaching experience

MindTap is a personalized teaching experience with relevant assignments that guide students to analyze, apply, and improve thinking, allowing you to measure skills and outcomes with ease.



### Promote Better Outcomes

Analytics and reports provide a snapshot of class progress, time in course, engagement and completion rates.

### Elevate Thinking

Relevant readings, multimedia, and activities are designed to take students up the levels of learning, from basic knowledge to analysis and application.



### Easily Set Your Course

Personalized teaching becomes yours through a Learning Path built with key student objectives and your syllabus in mind. Control what students see and when they see it.



*"We have seen an increase of at least one letter grade when we compare the performance of students who used MindTap with those who didn't."* — Scott Domowicz, Erie Institute of Technology

Tap into more info at: [www.cengage.com/mindtap](http://www.cengage.com/mindtap)

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ISBN-13: 978-13055-33479  
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